

State of Hawaii  
Department of Land and Natural Resources  
Engineering Division

HlePRO Solicitation No. B23002603; Job No. F15B675B

**ROYAL MAUSOLEUM MAUNA'ALA, DRIVEWAY AND VIEWING AREA IMPROVEMENTS,**  
Honolulu, Oahu, Hawaii

May 18, 2023, 10:00 am  
Pre-Bid Meeting- Royal Mausoleum State Monument

PRE-BID MEETING AGENDA

1. Project scope shall generally consist of realignment of driveway curbing near the entry, installation of new viewing area, and related work.
2. Site Visit will be held immediately after Pre-Bid Meeting.
3. Contractor shall coordinate with Engineering Division for any work and construction scheduling for this project.
4. State will process permit applications whenever possible, and the Contractor shall procure the pre-processed permits and pay the required fees. If permit applications are not processed by the State, Contractor shall process the permit applications, permits and licenses, and pay all applicable fees, and related costs pertaining to the construction of this project.
5. Contractor shall be limited to a 15' wide by 30' long area adjacent to entrance for parking.
6. Contractor is made aware that this is an active visitor attraction site, so it is imperative that operations are executed with due regard to the convenience and safety of the public at all times.
7. Contractor shall only perform operations between 7:00 am to 4:30 pm on any given day. No work shall be performed on Saturdays, Sundays, holidays, and Special Days identified in Section 01019, Item Q, without written permission from the Engineer.
8. The Bidders are encouraged to submit/upload their bid proposal/bid bond/required documents on HlePRO with sufficient/ample time prior to the 2:00pm closing of the solicitation, so they can verify the HlePRO website if their attachments were uploaded. If the required documents are not on the HlePRO solicitation at closing, the Bidder will be deemed non-responsive. If the Bidder encounters any problems, please contact the State Procurement Office (Help Line) at 586-0563 or 586-0577.
9. Please submit your questions/clarifications on HlePRO or email to Steve Ozoa at [Steve.H.Ozoa@hawaii.gov](mailto:Steve.H.Ozoa@hawaii.gov). An addendum will be issued with official responses to the questions/clarifications.
  - a. Last day for questions is 5/23/2023 @ 2:00 pm
  - b. Publish date for answers is 5/31/2023 @ 2:00 pm
  - c. **Solicitation Close Date is June 7, 2023 @ 2:00pm**; upload proposals and required documents through HlePRO Solicitation Number B23002603.
10. Questions/Clarifications? {Please note that all responses given at the Pre-bid Meeting and site visit are non-binding. Bidders/sub-contractors/Suppliers shall submit Questions/RFC's as noted in Item No.8 above for written responses.}